

## REQUEST FOR RECONSIDERATION OF MATERIALS

Initiated by (name) \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

e-mail address \_\_\_\_\_

Have you discussed your objections with the principal, librarian or a teacher?

Yes  No

Please list staff members with whom you have spoken.

\_\_\_\_\_

### Material in question

Author \_\_\_\_\_

Title \_\_\_\_\_ Copyright date \_\_\_\_\_

Format  book  periodical  VHS/DVD

other (please specify) \_\_\_\_\_

**Please respond to the following questions.** If you need more space, please attach additional pages.

1. Have you read the CAJ Library Collection Development Policy?  Yes  No
2. Are you substantially in agreement with the principles in the policy?  Yes  No

If you are not in agreement, please identify the areas of disagreement:

3. Did you read/view/examine the entire work?  Yes  No  
(This is required in order for the work to be reconsidered.)
4. Specifically what part of the work did you find objectionable? (Please cite specific passages, pages, section, etc.)
5. Could you find any value in the work? (Please describe.)
6. Are you aware of any professional reviews of the work? (Please list.)

7. How would students be affected by exposure to this work?

8. What do you suggest the library do about this material?

9. What material of equal value would you recommend to convey a similar picture or perspective?

10. How did you come in contact with this material?

Signature \_\_\_\_\_ Date \_\_\_\_\_

Received by \_\_\_\_\_ Date \_\_\_\_\_

Adapted from Power Tools Recharged by Joyce Kasman Valenza 2004 and the Collection Development Policy of Faith Academy 1986.